

Internship opportunity

The following information has been provided by the host organisation and outlines the opportunity available. Any queries about this internship should be addressed to the host organisation at the details provided below.

Name of host organisation: The Education Endowment Foundation (EEF)

Brief description of the host organisation:

The Education Endowment Foundation is an independent charity dedicated to breaking the link between family income and education achievement. We do this by supporting schools, nurseries and colleges to improve teaching and learning for two- to 19-year-olds through better use of evidence. Find out more at the [EEF website](#).

Internship opportunity/opportunities available

Summary the project(s) available to interns to include:

- *the types of activity that they will engage with and the expected outputs/deliverables*
- *what support the student will receive during their internship*

High quality research and evaluation is at the heart of the EEF's work. The EEF looks for projects with evidence that have potential to raise attainment. We then commission an evaluation, largely using randomised controlled trials, to build on and extend the existing evidence. The EEF's approach to evaluation is described in more detail [here](#).

On a placement with our evaluation team you will be working with, and supported by, our existing Evaluation Managers to commission high-quality evaluations of education programmes linked to our strategic priorities. Upcoming priorities include [writing](#), [secondary maths](#) and expanding our commissioning capacity in the post-16 sector, following the [Government's recent announcement](#) to increase investment and boost the EEF's work in this area. You are also likely to work on evaluations from recent priority areas including [teacher recruitment and retention](#), particularly in schools serving disadvantaged communities, pedagogical innovations using [digital technology](#), and [post-16 English and Maths resits](#). Work might include supporting methodological scoping for upcoming priority areas (e.g., post-16), critically reviewing evaluation proposals and reports, supporting discussions during design meetings, monitoring the delivery of evaluations by external evaluation teams, and supporting when issues arise.

You will receive a full induction programme and training on aspects of evaluation design, methods and the education sector via our bank of internal training sessions, as well as participating in regular team meetings and evaluation design surgeries.

Skills and experience required for the role

- An undergraduate degree (or equivalent experience) in an education, economics, policy, statistics, data science, social sciences or health-related subject.
- Be a current ESRC-funded student through ESRC's Doctoral Training Network.
- Understanding of and interest in technical aspects of evaluation methodologies (randomised controlled trials, quasi-experimental designs, choice of outcome measurement, implementation and process evaluations, pilots, etc).
- Experience and/or interest in designing or delivering quantitative and/or mixed methods evaluation projects in education and social sciences.
- Experience in conducting desk-based research and/or literature reviews.
- Strong initiative and curiosity to quickly understand the EEF's aims and activities.
- A proactive, flexible and collaborative approach, and the ability to work independently and as well as part of a team.

Working arrangements and location of the internship

You will be part of the EEF's Evaluation Team, an expert team responsible for commissioning high-quality, cost-effective evaluations of EEF-funded projects, and for monitoring and supporting contracted evaluation teams to ensure that evaluations are delivered to a high standard.

The placement will be over a minimum of three months, full-time, with flexibility in terms of when it takes place. The EEF is also open to discussing other ways of structuring the placement (e.g., part-time over six months), for the right candidates. This opportunity is open to ESRC-funded students who must ensure that the stipend and fee costs can be accessed through their Doctoral Training Partnership (DTP) or Centre for Doctoral Training (CDT), and the studentship must be extended by the duration of the placement. The EEF will reimburse reasonable costs associated with the placement (e.g., travel and subsistence), in accordance with its expenses policy, and provide any equipment required.

Working arrangements will include:

- Flexible start and end working times with core hours between 10am and 4pm.
- Office location is in London, but ability to work flexibly or remotely for up to 80% of the placement.

Diversity and inclusion:

The EEF has been awarded bronze status in the Inclusive Employers Standard. We are committed to creating a diverse environment and ensuring that all qualified applicants receive equal consideration. We are committed to fair and inclusive recruitment practices and are open to flexible working schedules.

Things to know:

All EEF staff are subject to a check by the Disclosure and Barring Service (DBS), and this will be undertaken for successful applicants. The level of check which will apply shall be a 'Basic' level check.

How to apply

To include:

- The closing date and time for applications
- Application format (i.e., CV, cover letter, application form, etc)
- How to submit an application

If you're interested in this position, please send your CV and a supporting statement along with the ESRC placement and funding permissions form to Marianne Barlow at recruitment@eefoundation.org.uk

Your supporting statement should address the following points:

- Why you want to take up a placement in the Evaluation Team at the EEF.
- Your experience and/or interest in undertaking and/or supporting evaluations – particularly any experience with randomised controlled trials, implementation and process evaluations and pilots.

Key Dates Applications Open:

- Applications Open: 22nd March 2024
- Applications Close: 10th May 2024 at 23:59
- Pre-Interview Task: w/c 20th May 2024
- Interviews: w/c 27th May 2024 and 3rd June 2024

A decision will be provided as soon as possible and the internship will start in July 2024 although some flexibility is possible. We reserve the right to change the closing date depending on the number of responses received. Please submit your application as soon as possible to ensure it is considered in the selection process. If you have a disability and can demonstrate that closing this post early would impact on your ability to submit an application in time, please contact our Human Resources team (recruitment@eefoundation.org.uk) to request arrangements for an application to be submitted within the original time frame.

Recruitment process

The host organisation is responsible for processing the applications received for this opportunity and applications will be processed as follows:

Applications will be reviewed against the criteria outlined in the skills and experience section above. The recruitment process will involve a short task to test applicants' understanding of evaluation methodologies and an interview with members of the evaluation and HR team.

Host contact details

Any queries about this opportunity should be addressed to the host organisation.

Thank you for your interest in working at the EEF. If you have any queries, please contact Marianne Barlow us at recruitment@eefoundation.org.uk.